



## **Memorial Video Guide**

Please note, in order to give us adequate time to create your loved one's memorial video, we need all photos and songs **48 hours** in advance from when the video is needed.

**\*\*If unable to provide the photos and songs within 48 hours, there will be \$100 rush fee\*\***

To get an idea of how many songs you will need for the number of photos provided, here is a helpful key:

**Key:**

25 photos = 1 song  
50 photos = 2 songs  
75 photos = 3 songs  
(etc.)

Photos:

- For digital copies (**PREFERRED METHOD**), please email photos in JPG form to [hfs@heflebower.com](mailto:hfs@heflebower.com)
- For physical copies, please bring them to our location to be scanned:  
8955 S. Ridgeline Blvd. Ste. #100  
Highlands Ranch, Colorado 80129

Songs:

- Please send a list of the songs you would like to be included in the memorial video to [hfs@heflebower.com](mailto:hfs@heflebower.com)
- Include the title of the song, as well as the artist

*We are able to copy the memorial video onto USB drives or burn DVD copies. Please let us know, via email, how many of each version you would like.*

If you have any issues with sending us photos/songs, please feel free to reach out to us at [hfs@heflebower.com](mailto:hfs@heflebower.com) or call us at (720) 344-6087